



Robinson Design Inc.
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MEETING NOTICE

Meeting Date: Tuesday, March 31, 2009

Meeting Time: 1:45-2:00pm (with Pare Engineering)
2:00-3:00pm (all other attendees)

Meeting Place: Robinson Design Inc.
405 Douglas Pike
Smithfield, RI 02917

Agenda: Lincoln Senior Center
1:45- 2:00 review basic site information, design goals, and schedule
2:00- 3:00 Review LEED requirements for basic LEED Certification and Silver
Certification
Organize work responsibilities for each firm

The attendance of the following individuals is requested:

Jennifer Cooper, PE	Pare Corporation
Kyle Baker	Mechanical Engineer, R.K. Baker & Associates
Robert McClanaghan	Electrical Engineer, R.W. McClanaghan & Associates
John M Robinson, PE, RA	Robinson Design Inc.
Spencer McCombe, LEED AP	Robinson Design Inc.
Deborah D'Agostino	Robinson Design Inc.

The following attendees are optional:

Albert Ranaldi Town of Lincoln
Other Committee members

Please let us know if you are able to attend this meeting by phone, email or fax.