

Town of Lincoln
Tax Assessor

The Town of Lincoln is currently seeking applications for the position of Tax Assessor. This is specialized administrative and technical work in the valuation of real property, personal property and motor vehicles.

Employee is responsible for assessing and appraising each class of property for taxation within the Town, and the administration and maintenance of all records necessary to the assessment of the Town. Employee is responsible for all exemptions, abatements, and appeals, provide support to the Tax Assessment Board of Review, building permits, fieldwork and supervision of clerical staff.

Minimum qualifications: RI Certified Assessor Designation, Bachelors Degree in Business or closely related field, three years experience in assessing, computer literate and proficient in Word and Excel. Employee should be familiar with CAMA and Tax Administration software, knowledge of Vision Government Solutions software, as well as RI General Laws.

Applicant must submit a copy of their RI Certified Assessor Designation, the completed application and resume. Applications are available at www.lincolnri.org. Please submit to the Director of Personnel, Town of Lincoln, 100 Old River Road, Lincoln, RI 02865 by December 15, 2020.